



APPLICATION FOR EMPLOYMENT

Complete and return to: Visiting Angels, 2200 Third Street, White Bear Lake, MN 55110

In accordance with the Immigration Reform and Control Act of 1986, this employer hires only US Citizens and lawfully authorized alien workers. If hired, you will be required to provide written documentation of citizenship or legalized alien program. Failure to provide said documentation will result in dismissal.

Are you a legal citizen of the USA? No Yes

If you are hired for this position you may be required to undergo a physical examination and/or drug screening

and/or background check to determine whether or not you are able to perform the duties of this position in an effective and safe manner, and whether or not accommodations need to be made for you.

Visiting Angels does not discriminate on the basis of disability status in the admission or access to, or treatment of employment in its programs or activities. It is the policy of this employer to provide reasonable accommodation to the known physical and mental limitations of qualified disability applicants and employees in order for them to perform the essential functions of the job in question.

Minnesota Statute Sec. 518.611, Subd. 8, requires employer to obtain information from all new employees regarding court-ordered child support obligations that are required by law to be withheld from income. Failure to provide said documentation will result in dismissal.

This employer is an EQUAL OPPORTUNITY EMPLOYER / CONTRACTOR and encourages applications from women, minorities and disabled persons.

Date of Application	Birth Date
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First Name	Middle Name
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Last Name	Maiden Name
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Street Address

City	State	Zip
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Home Phone

Cell Phone

Did you graduate from high school or receive a GED? YES NO
School Attended _____

How many years of education have you had? (Circle one)
7 8 9 10 11 12 13 14 15 16

What shift would you prefer? (circle all that apply)
AM PM Live-in Overnight Weekdays Weekends
Are you willing to work other shifts? Yes No

Month, year of last Mantoux (TB) test:
I HAVE / HAVE NOT received a Hep B vaccination

Have you served a sentence in jail or prison or been convicted of a felony for which a jail sentence could have been imposed? You may answer "No" if the conviction or criminal records have been annulled, sealed, set aside, or purged, or if you have been pardoned pursuant to the law.
NO Yes

If "Yes," please attach a separate sheet with explanation. Information concerning this question will not be used to automatically bar you from employment but may be used to direct your interests to areas less related to the areas of your convictions.

Vehicle _____
Drivers License Number: _____

Name and Location of College, University, Technical Schools

School _____
Location _____
Graduate: Yes No Cert. / Degree _____
Course of Study _____

School _____
Location _____
Graduate: Yes No Cert. / Degree _____
Course of Study _____

Job Relevant Volunteer and Unpaid Work Experience

Kind of Volunteer _____
Responsibilities _____

of Hours / Week _____
Length of Service _____

Kind of Volunteer _____
Responsibilities _____

of Hours / Week _____
Length of Service _____

Professional References

May we contact your current employer to verify your employment history?

No Yes

Company _____

From _____ To _____

Job Title and Duties _____

Supervisor _____

Phone _____

Why did you leave? _____

Company _____

From _____ To _____

Job Title and Duties _____

Supervisor _____

Phone _____

Why did you leave? _____

Company _____

From _____ To _____

Job Title and Duties _____

Supervisor _____

Phone _____

Why did you leave? _____

Personal References

Please provide the names of people (only include one relative) who can be contacted regarding your qualifications, work habits and character.

Name _____

Present Address _____

Phone & best time to call _____

How do you know this person? _____

Name _____

Present Address _____

Phone & best time to call _____

How do you know this person? _____

Name _____

Present Address _____

Phone & best time to call _____

How do you know this person? _____

Name _____

Present Address _____

Phone & best time to call _____

How do you know this person? _____

Additional experience or training that qualifies you for this job

Certification and Release: I certify the above stated and indicated are true in fact and no misrepresentation of myself has been made. I understand that any false information, omissions or misrepresentation of facts will result in rejection of this application and/or discharge at any time during employment. I authorize Visiting Angels to verify any and all information contained within this application, but not limited to, criminal history and motor vehicle driving records. I authorize all persons, schools, companies & law enforcement authorities to release any information concerning my background & hereby release any said persons, schools, companies & law enforcement authorities from any liability for any damage whatsoever for issuing this information. I also understand that the use of illegal drugs is prohibited during employment and that I am willing to submit to drug testing at any time to detect the use of illegal drugs prior to or during employment.

Restrictive Covenant: I agree not to do business directly with any individual or business entity that Visiting Angels has introduced to me or by entering into employment with such individuals or businesses.

Applicant's signature

Date